

LUMSDEN & DISTRICT HERITAGE HOME, INC.
Regular Board Meeting – Dew Drop In
Monday, October 23, 2023

Present: Byron Tumbach, Krista Mansbridge, Marral Meadows, Wynette Neighbours,
Lesley Crossman, Gail Russell, John Langford, Caroline Hoffart, Tammy Knuttilla
Regrets: Jim Selinger, Keenan Fahlman
Absent: Linda Sullivan
Recorder: Sara Cox
Administrator: Sara Cox
Resident Care Coordinator: Brenda Chapman, RCC

1. Meeting was called to order by Byron Tumbach @ 7:00 pm

2. Conflict of Interest Declaration – no conflicts identified

3. AGENDA:

Additions to Agenda:

New Business:

B) 3rd Party Liability Coverage – SARM and SUMAssure

Motion: The Agenda be adopted as amended.
69-2023 Moved by: Krista Mansbridge Seconded by: John Langford
ALL IN FAVOR CARRIED

4. REVIEW AND ADOPTION OF MINUTES

Motion: Adopt minutes of September 25, 2023 as presented.
70-2023 Moved by: Gail Russell Seconded by: Wynette Neighbours
ALL IN FAVOR CARRIED

Motion: Adopt minutes of October 11, 2023 as presented.
71-2023 Moved by: Tammy Knuttilla Seconded by: Lesley Crossman
ALL IN FAVOR CARRIED

5. BUSINESS ARISING OUT OF THE MINUTES

6. ADMINISTRATOR'S REPORT:

- Attended PARG meeting on October 3rd
 - AIMS implementation has been pushed to January 2025
 - P&SA committee 1st meeting to renew talks planned for November 6th, have met with MOH and a new funding formula is before cabinet. Committee could not share details. Information should be available in 6-12 months.
 - Essential Service Planning – CUPE and SAHO have exchanged 1st bargaining proposals. ES plans must be negotiated before any job action can commence. Homes must submit ES Activity Plans to Ministry by October 27th and Unit Plans by December 1st.
 - Capital Budgeting – Major Capital Intake process was explained. \$63M has been allocated for projects under \$3M. SHA VP's make recommendations for capital project approvals – no affiliate voice in this process. SHA is looking at a bed replacement strategy that would result in directed funding for all LTC homes.
- A meeting with all Regina and Area employers was held on October 5th to discuss the HR impact of the closure of Regina Lutheran Home and to review the bumping process under the CUPE agreement. Biweekly meetings will be held on a go-forward basis. All RLH residents are expected to be relocated by March 31, 2024.
- Resident/Family Council meeting scheduled for 6:30 on Thursday, October 26th.
- After the success of the August BBQ, we will once again host the Resident Family & Friends Holiday Celebration Dinner on Thursday, December 14th.
- Preparation has begun on the LDHH CUPE Essential Services Activity and Unit Plans. Both will be submitted by the deadline of October 27th.

- Annual Flu shots and COVID 19 boosters will be offered to all staff, their family members, resident family members and volunteers on October 27th and 31st from 10-3.
- We anticipate the installation of the wheelchair accessible picnic table the week of October 23rd.

Motion:

72-2023

To adopt the Administrator's Report as presented.

Moved by: Marral Meadows

Seconded by: John Langford

ALL IN FAVOR

CARRIED

7. RCC REPORT:

- No admissions/discharges in past month.
- Care Conferences continue on a weekly basis and are up to date.
- Resident vaccinations for COVID 19 are planned for October 26 and seasonal flu on November 2.
- Recruitment efforts and interviews continue for Continuing Care Assistants.
- A first year nursing student will complete 45 hours with our Rec Department to fulfill requirements in the CNUR-100 Community Partnerships course.

Motion:

73-2023

To adopt the RCC Report as presented.

Moved by: Lesley Crossman

Seconded by: John Langford

ALL IN FAVOR

CARRIED

8. COMMITTEE REPORTS:

- A) **Governance Committee** - Marral Meadows reported on the meeting held on October 12th. Committee is seeking input on current board evaluation. Comments/questions should be submitted to Marral before December 31st. Committee will look into options that allow for anonymous submissions. Changes to current by-laws to address gaps will be looked at in the spring of 2024.

Motion:

74-2023

To adopt the Governance Committee Report as presented.

Moved by: Marral Meadows

Seconded by: Lesley Crossman

ALL IN FAVOR

CARRIED

- B) **Finance Committee** – Gail Russell reported on the meeting held October 23rd.

Motion:

75-2023

To approve the Statement of Operations as of September 30, 2023 as presented.

Moved by: Gail Russell

Seconded by: Marral Meadows

ALL IN FAVOR

CARRIED

Motion:

76-2023

To approve the Balance Sheet and Income Statement as of September 30, 2023 as presented.

Moved by: Gail Russell

Seconded by: Wynette Neighbours

ALL IN FAVOR

CARRIED

The funding adjustment for the 2022/2023 fiscal year (resident fees and utilities funded to actual) will result in a funding clawback of \$40,063.89.

- C) **Quality & Service Delivery** – Committee did not meet

D) Communications and Strategic Planning – Caroline reviewed the report on the latest Committee activities.

1. **Municipality Engagement**
 - A Municipal Partner Meeting was held on October 11th to present the report from 1080, provide information on legal matters and offer the opportunity for municipal stakeholders to ask questions.
2. **Meeting with Minister McLeod**
 - Meeting held on October 19th with Ministry of Health, SHA and C&SP Committee members.
 - The report has been sent to government and to the SHA and we will wait for a response.
3. **Looking Forward Financial Report**
 - No change in the costs to date from last report

Motion:
77-2023 **To accept the Communications & Strategic Planning Committee Report as presented.**
Moved by: Caroline Hoffart **Seconded by: John Langford**
ALL IN FAVOR **CARRIED**

9. BOARD FORUM

10. NEW BUSINESS

A) Staff Christmas

Motion:
78-2023 **To offer all active employees of the Home the choice of a \$50 gift card from either Lumsden Supermarket or Lumsden Esso as a Christmas acknowledgment from the Board.**
Moved by: Krista Mansbridge **Seconded by: Gail Russell**
ALL IN FAVOR **CARRIED**

- B) 3rd Party Liability Coverage – SARM and SUMAssure – Tammy Knuttila will try to arrange a short presentation for the November Board meeting.

11. IN-CAMERA SESSION: not required


12. ADJOURNMENT AND NEXT BOARD MEETING:

The next Regular Board meeting will be Monday, November 27, 2023 @ 7:00 via ZOOM.


Meeting adjourned at 8:28 pm.

27-11-23

Date



CHAIRPERSON



SECRETARY TO THE BOARD – Sara Cox

