

**LUMSDEN & DISTRICT HERITAGE HOME, INC.**  
**Regular Board Meeting – Dew Drop In**  
**Monday, September 25, 2023**

**Present:** Byron Tumbach, Krista Mansbridge, Marral Meadows, Wynette Neighbours, Jim Selinger, Gail Russell, John Langford, Caroline Hoffart, Keenan Fahlman, Tammy Knuttilla  
**Regrets:** Linda Sullivan, Lesley Crossman  
**Absent:**  
**Recorder:** Sara Cox  
**Administrator:** Sara Cox  
**Resident Care Coordinator:** Brenda Chapman, RCC

1. Meeting was called to order by Byron Tumbach @ 7:00 pm
2. Conflict of Interest Declaration – no conflicts identified
3. AGENDA:  
Additions to Agenda:

New Business:  
A) Friends of the Heritage Home  
B) October Board Meeting

**Motion:**           **The Agenda be adopted as amended.**  
**62-2023**           **Moved by: John Langford**       **Seconded by: Keenan Fahlman**  
                          **ALL IN FAVOR**                           **CARRIED**

4. REVIEW AND ADOPTION OF MINUTES

August 28, 2023 Motion 60-2023 should read “Seconded by: Keenan Fahlman”

**Motion:**           **Adopt minutes of August 28, 2023 as amended.**  
**63-2023**           **Moved by: John Langford**       **Seconded by: Jim Selinger**  
                          **ALL IN FAVOR**                           **CARRIED**

**Motion:**           **Adopt minutes of September 18, 2023 as presented.**  
**64-2023**           **Moved by: Caroline Hoffart**   **Seconded by: Wynette Neighbours**  
                          **ALL IN FAVOR**                           **CARRIED**

5. BUSINESS ARISING OUT OF THE MINUTES

Clarity sought re: ADP spaces. All five spaces are open. No one is currently accessing the program.

Byron has not had the opportunity to gather information on 3<sup>rd</sup> Party Liability Coverage through SARM and SUMA Assure. Tammy to assist.

6. ADMINISTRATOR'S REPORT:

- Reporting structure for the SHA is changing effective October 2, 2023. LDHH and Cupar will now report to a director out of WRC. It is unclear how this change will affect the flow of information from the SHA to affiliates.
- ECC, owners of Regina Lutheran Home served formal notice to the SHA to end the affiliate relationship effective April 11, 2024. The SHA has advised that current residents of RLH will be moved to other locations between now and April 11, 2024. The SHA and RLH will work through the collective agreement processes for impacted staff.
- The Friends of the Heritage Home Carnival on September 23<sup>rd</sup> was a huge success. Hope this is the beginning of an annual event to both spotlight the Home and raise funds for resident recreation programming.

- Local MHO's will no longer support the peer immunization agreements that had been in place in the Regina and area Affiliates. Primary Health will support clinics in the Home that will be open to staff and their family members and well as the families of our residents. Clinics are expected to be scheduled in the first weeks of October.
- Annual capital submissions for infrastructure and clinical capital for the 2024-25 fiscal year were submitted on September 8<sup>th</sup>.
- We took delivery of our storage unit on September 24<sup>th</sup>
- The Administrative Assistant was on an unplanned leave from August 18<sup>th</sup> to September 18<sup>th</sup>. The three remaining OOS staff picked up additional responsibilities during that time so absence did not impact operations.
- The concrete pad and pathways for the new seating area in the Courtyard were poured on September 14<sup>th</sup>. We are just awaiting delivery of the wheelchair accessible table.
- LHS is once again involved with the Home as we host three students to complete work experience in the laundry and recreation departments. The students of the Bridges Program also attend every Wednesday to assist with recreation programs.
- We are anticipating a Therapeutic Recreation diploma student to join LDHH in November for the completion of her final practicum.
- The Lumsden Lions presented the Home with a \$4,000 cheque from Chase the Ace proceeds.
- The number of meals provided to the Senior Meal Program will increase from 10 to 15. This will better support the needs that exist in our community.
- The Community Quilters sold items during the Scarecrow Carnival and donated \$785 to LDHH.

**Motion:**

**65-2023**

**To adopt the Administrator's Report as presented.**

**Moved by: Krista Mansbridge**

**Seconded by: Gail Russell**

**ALL IN FAVOR**

**CARRIED**

7. RCC REPORT:

- Two discharges and planning for two admissions.
- Dr. Fowora did in-house rounds on August 30 and was accompanied by a physician who has been shadowing him in preparation for a position in Shellbrooke.
- SHA has now delegated the COVID-19 vaccine administration to individual homes. Equipment and training required. Vaccines available October 10<sup>th</sup>.
- One RN, former CCA at LDHH, has been hired into relief RN role. Recruitment is ongoing for relief CCA staff.
- Toured Blaine McLeod, MLA through the Home on September 23rd

**Motion:**

**66-2023**

**To adopt the RCC Report as presented.**

**Moved by: Marral Meadows**

**Seconded by: Tammy Knuttilla**

**ALL IN FAVOR**

**CARRIED**

8. COMMITTEE REPORTS:

- A) **Governance Committee** - committee did not meet
- B) **Finance Committee** – committee did not meet

- C) **Quality & Service Delivery** – Committee met on September 19, 2023. Chair, Wynette Neighbours, reviewed report.

**Motion:**

**67-2023 To accept the report of the Quality & Service Delivery committee as presented.**

**Moved by: Wynette Neighbours      Seconded by: Keenan Fahlman  
ALL IN FAVOR                              CARRIED**

- D) **Communications and Strategic Planning** – Caroline reviewed the report on the latest Committee activities.

1. 1080 Progress Update
  - At the September 18<sup>th</sup> Special Board Meeting, the final report was accepted. The recommendation includes the expansion of LTC beds from 30 to 60 as well as the addition of 36 assisted living suites.
  - A letter and copy of the report were submitted to Minister McLeod, Minister Hindley and MLA's Blain McLeod and Dana Skoropad on September 22<sup>nd</sup>. The unsolicited proposal is a request for capital funding to move forward with next steps including the development of a detailed business plan.
2. Municipality Engagement
  - Copies of the report will be sent to Municipal owners
  - Meeting is scheduled for October 11<sup>th</sup> at the Dew Drop, 1080, Pyvot, Linka all available to answer questions
3. Looking Forward Financial Report
  - Costs to date shared with Board

**Motion:**

**68-2023 To accept the Communications & Strategic Planning Committee Report as presented.**

**Moved by: Caroline Hoffart      Seconded by: John Langford**

9. BOARD FORUM

10. NEW BUSINESS

- A) Friends of the Heritage Home – The Carnival was a huge success. Approximately 400 people took part in the pancake breakfast. All 30 residents as well as 10 others got pancakes for free thanks to sponsors. The porta-potties were the largest expense for the event but it definitely turned a profit. Once all accounting is completed, an announcement will be made on the Facebook page. All the entertainment and activities kept the crowds engaged and promoted community involvement. Decisions will be made at the Friends October meeting to determine if a carnival will be planned for next year. Thanks to all the sponsors, volunteers, entertainers, Board members and staff for the support.
- B) After group discussion, it was determined that the October 23<sup>rd</sup> board meeting will be held in person at the Dew Drop In.

11. IN-CAMERA SESSION: not required

12. ADJOURNMENT AND NEXT BOARD MEETING:

The next Regular Board meeting will be Monday, October 23, 2023 @ 7:00 at the Lumsden Dew Drop In.

**Meeting adjourned at 8:55 pm.**

23-10-23

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Date

  
\_\_\_\_\_  
CHAIRPERSON

  
\_\_\_\_\_  
SECRETARY TO THE BOARD – Sara Cox