

- SHA has established a Facility Equipment Standardization Committee to support capital planning and develop a provincial replacement strategy for beds, mattresses, lifts and tubs. LDHH equipment audit was done on March 18th.
- An In-Year Emergency Capital Funding request has been submitted for the relining of the walk-in cooler (\$25-30K)

Motion:

20-2024 To adopt the Administrator's Report as presented.
Moved by: John Langford Seconded by: Caroline Hoffart
ALL IN FAVOR CARRIED

7. RCC REPORT:

- Three discharges at the end of February with three admissions. Full occupancy.
- One RPN hired into relief position only to resign as FT position option at another site, continue to recruit CCA's to bolster relief pool.
- Adult Day Program has 4 clients.
- CNE presented education on the effects of dementia and other issues of the brain
- RCC on medical leave since March 15th
- 8 first year nursing students will complete clinical placement on March 26

Motion:

21-2024 To adopt the RCC Report as presented.
Moved by: Jim Selinger Seconded by: Lesley Crossman
ALL IN FAVOR CARRIED

8. COMMITTEE REPORTS:

A) **Governance Committee** – committee did not meet

Municipal Partner meeting held on 28-02-24. Minutes circulated.

B) **Finance Committee** – committee met on March 18/24 to review the 2024-2025 Preliminary Internal Operating Budget. Document assumes status quo funding and presents with a deficit of \$151,225.

Motion:

22-2024 To approve the 2024-2025 Preliminary Internal Operating Budget as presented.
Moved by: Gail Russell Seconded by: John Langford
ALL IN FAVOR CARRIED

The committee reviewed upcoming maturing investments and discussed the transfer due to Operations from the Expansion Fund. In April, the committee will review cash on hand and the High Interest Savings Account and determine optimal investment options.

The committee also discussed three matters brought forward by the Friends of the Heritage Home. FOHH rep, Lana Currie-Lingelbach joined the meeting and will communicate information back to the group.

Motion:

23-2024 To approve the Finance Committee Report as presented.
Moved by: Gail Russell Seconded by: Lesley Crossman
ALL IN FAVOR CARRIED

C) **Quality & Service Delivery** – committee will meet in April

D) Communications and Strategic Planning – The committee met on March 13, 2024.

Caroline reviewed the report on the latest Committee activities.

1. Staffing Strategy
 - EHN has begun posting for positions
 - Staff education planned for June
 - Using Facebook to assist in volunteer recruitment
2. Communication Strategy
 - Presented to Lumsden Lions
 - Will offer presentations to municipalities and service groups
 - Website redesign on hold
 - Emphasis on research and education within the Home
3. Fundraising Strategy
 - Pyvot has a contact who can provide presentation to the Board re: fundraising best practice
4. Visioning Strategy
 - Municipal Partner Meeting held on February 28th
 - Blaine McLeod extended invitations to attend budget release, no one able to attend
 - Strategize for meeting with Minister McLeod, Chief of Staff Elias Nelson, Blaine McLeod and Dana Skorpud which will be held on April 12th.

Byron met with Blaine McLeod, MLA to discuss Provincial Budget. Blaine has been given a list of questions so he can come prepared for April 12th meeting.

Motion:

24-2024 To accept the Communications & Strategic Planning Committee Report as presented.

**Moved by: Caroline Hoffart
ALL IN FAVOR**

**Seconded by: Keenan Fahlman
CARRIED**

9. BOARD FORUM

10. NEW BUSINESS

- A) **Restructuring** – transition timeline and draft constitution circulated to Board. Return comments/questions to Byron by April 7th. Special meeting of the Board with legal counsel to review the constitution to be scheduled for an evening between April 15-17.
- B) **PARG Provincial Budget Update** – no further details have been made available.
- C) **MWC Engagement Letter** – The Fraud and Risk Questionnaire reviewed by the Board.
- D) **Scarecrow Festival** – FOHH will do the pancake breakfast. Opportunity to have an Board/LDHH booth on site at the same time.
- E) **Staff Appreciation** – LDHH Social Club is purchasing LDHH T-shirts. The Social Club will subsidize each staff member \$5 for a t-shirt purchase. Board asked to do the same instead of an event such as the BBQ.

Motion:

25-2024 To provide a \$5.00 subsidy to each employee choosing to purchase an LDHH t-shirt.

**Moved by: Caroline Hoffart
ALL IN FAVOR**

**Seconded by: Keenan Fahlman
CARRIED**

- F) June Meeting Dates – Amendments needed to approved meeting dates for 2024. The AGM will be held on June 24, 2024 and the regular meeting of the Board for June will be held on June 17, 2024.

Motion:

26-2024 To approve amendments to approved meeting dates as presented.
Moved by: John Langford Seconded by: Keenan Fahman
ALL IN FAVOR CARRIED

- 11. IN-CAMERA SESSION:

- 12. ADJOURNMENT AND NEXT BOARD MEETING:

The next Regular Board meeting will be Monday, April 22, 2024 @ 7:00 at the Lumsden Dew Drop In.

Meeting adjourned at 8:50 pm.

22-04-2024
Date


CHAIRPERSON


SECRETARY TO THE BOARD – Sara Cox