

LUMSDEN & DISTRICT HERITAGE HOME, INC.
Regular Board Meeting – Dew Drop In
Monday, November 27, 2023

Present: Byron Tumbach, Krista Mansbridge, Keenan Fahlman, Marral Meadows, Wynette Neighbours, Lesley Crossman, Caroline Hoffart, Tammy Knuttilla
Regrets: Jim Selinger, Linda Sullivan, Gail Russell, John Langford
Absent:
Recorder: Sara Cox
Administrator: Sara Cox
Resident Care Coordinator: Brenda Chapman, RCC

1. Meeting was called to order by Byron Tumbach @ 7:05 pm
2. Conflict of Interest Declaration – no conflicts identified
3. AGENDA:

Motion: The Agenda be adopted as presented.
79-2023 **Moved by: Keenan Fahlman** **Seconded by: Wynette Neighbours**
ALL IN FAVOR **CARRIED**

4. REVIEW AND ADOPTION OF MINUTES

Motion: Adopt minutes of October 23, 2023 as presented.
80-2023 **Moved by: Caroline Hoffart** **Seconded by: Lesley Crossman**
ALL IN FAVOR **CARRIED**

5. BUSINESS ARISING OUT OF THE MINUTES

6. ADMINISTRATOR'S REPORT:

- Attended PARG meeting on November 21st
 - AIMS – program status update
 - P&SA committee – focusing on body of agreement with intent to complete it by March 31, 2024 when we should have information on new funding formula, meeting every three weeks
 - Accreditation – in PSA but SHA will not coordinate/fund for Leadership/Governance piece as it beyond the scope of their control, only Care components done via SHA
- The SHA has announced it will assume ownership of Regina Lutheran Home rather than continuing with the planned decanting of residents and layoffs of staff.
- All consenting residents received both the annual flu and COVID 19 booster shots on October 26th. Clinics were also held on site for staff and family members, resident family members and volunteers.
- We will once again host the Resident Family & Friends Holiday Celebration Dinner on Thursday, December 14th.
- "Fueptide" greetings memo from the Board went out to all staff members on November 20th
- A student of the Regina Trades & Skills Center, Personal Support Worker program will begin her 80 hour work placement at the Home on November 20. The end goal of this placement is employment with LDHH going forward
- Debbie Sinnett, Executive Director of Continuing Care has announced her retirement effective April 1, 2024
- LDHH was assigned a new reporting Director in October. An onsite meeting and tour with the former director and the new is scheduled for December 6

Motion:
81-2023 **To adopt the Administrator's Report as presented.**
Moved by: Marral Meadows **Seconded by: Tammy Knuttilla**
ALL IN FAVOR **CARRIED**

7. RCC REPORT:

- One admission and one discharge in the past month.
- We have one ADP client and four additional spaces available for new clients.
- Recruitment efforts and interviews continue for Continuing Care Assistants.
- RCC and Care Manager completed education for Management of Pressure Injury.

Motion:

82-2023

To adopt the RCC Report as presented.

Moved by: Keenan Fahlman

Seconded by: Krista Mansbridge

ALL IN FAVOR

CARRIED

8. COMMITTEE REPORTS:

A) **Governance Committee** – committee did not meet

B) **Finance Committee** – committee did not meet

C) **Quality & Service Delivery** – Wynette presented report from November email meeting of the committee. Revisions to the existing LDHH Vacation policy were reviewed and discussed and the committee recommends the Board adopt the revised policy.

Motion:

83-2023

To approve the amendments to Policy 5 C 80 Vacation for implementation effective December 1, 2023.

Moved by: Wynette Neighbours

Seconded by: Krista Mansbridge

ALL IN FAVOR

CARRIED

Motion:

84-2023

To adopt the Quality & Service Delivery Report as presented.

Moved by: Tammy Knuttilla

Seconded by: Marral Meadows

ALL IN FAVOR

CARRIED

D) **Communications and Strategic Planning** – Caroline reviewed the report on the latest Committee activities.

1. **Municipality Engagement**

- Need for ongoing advocacy and support for the project.
- Municipal council members asked to write letters to government

2. **Looking Forward Financial Report**

- Report circulated
- Costs remain within expected/approved levels

Motion:

85-2023

To accept the Communications & Strategic Planning Committee Report as presented.

Moved by: Caroline Hoffart

Seconded by: Lesley Crossman

ALL IN FAVOR

CARRIED

9. BOARD FORUM

10. NEW BUSINESS

11. IN-CAMERA SESSION: not required

12. ADJOURNMENT AND NEXT BOARD MEETING:

Motion:

86-2023 To move the December meeting of the Board from December 11, 2023 to December 18, 2023.

Moved by: Tammy Knuttilla

Seconded by: Keenan Fahlman

ALL IN FAVOR

CARRIED

The next Regular Board meeting will be Monday, December 18, 2023 @ 7:00 via ZOOM.

Meeting adjourned at 8:06 pm.

18-12-2023
Date



CHAIRPERSON



SECRETARY TO THE BOARD – Sara Cox