

LUMSDEN & DISTRICT HERITAGE HOME, INC.
Regular Board Meeting – ZOOM
Monday, February 26, 2024

Present: Byron Tumbach, Krista Mansbridge, Marral Meadows, Lesley Crossman, Caroline Hoffart, Tammy Knuttila,
Regrets: Keenan Fahlman, Jim Selinger, Gail Russell, John Langford
Absent:
Recorder: Sara Cox
Administrator: Sara Cox
Resident Care Coordinator: Brenda Chapman, RCC (regrets)

1. Meeting was called to order by Byron Tumbach @ 7:00 pm

We would like to begin by acknowledging that LDHH is located on the traditional lands, referred to as Treaty 4 territory, and the original lands of the Cree, Ojibwe, Saulteaux, Dakota, Nakota, Lakota, and on the homeland of the Métis Nation.

2. Conflict of Interest Declaration – no conflicts identified

3. AGENDA:

Additions to agenda:

New Business

- A) Scarecrow Festival/Friends of the Heritage Home
- B) Governance Structure going forward
- C) Municipal Partner Meeting logistics

Motion: The Agenda be adopted as amended.
12-2024 Moved by: Krista Mansbridge Seconded by: Caroline Hoffart
ALL IN FAVOR CARRIED

4. REVIEW AND ADOPTION OF MINUTES

Motion: Adopt minutes of January 22, 2024 as presented.
13-2024 Moved by: Lesley Crossman Seconded by: Krista Mansbridge
ALL IN FAVOR CARRIED

5. BUSINESS ARISING OUT OF THE MINUTES

6. ADMINISTRATOR'S REPORT:

- Scheduled gemba walk with Debbie Sinnett and Terra Olynick, SHA for February 26th cancelled the morning of. Rescheduled for March 26th.
- Municipal Partner meeting scheduled for February 28th at Dew Drop In to discuss governance restructuring. Virtual attendance is also offered.
- Resident Family Council meeting is scheduled for March 20th.
- There has been no additional information provided by the SHA regarding the EHN Lumsden facility slated to open in April.
- LDHH will be hosting the Lions Dinner meeting on March 6th. The C&SP will use this opportunity to share information regarding the Looking Forward Project.

Motion:
14-2024 To adopt the Administrator's Report as presented.
Moved by: Tammy Knuttila Seconded by: Marral Meadows
ALL IN FAVOR CARRIED

7. RCC REPORT:

- Two discharges at the end of January with two admissions. Full occupancy.
- One LPN has been hired into PPT, 1 relief RPN and 2 relief CCA hired.
- Adult Day Program has 3 clients.
- RCC attended Safety for Supervisors workshop
- RCC on vacation from February 14 to March 15

Motion:

15-2024

To adopt the RCC Report as presented.

Moved by: Caroline Hoffart

Seconded by: Krista Mansbridge

ALL IN FAVOR

CARRIED

8. COMMITTEE REPORTS:

A) Governance Committee

Marral reported on meeting of January 29/24. Information package has gone out to Municipal partners and meeting planned for February 28th. Updates have been made to the Governance Manual to reflect changes to Section 5.4.

Motion:

16-2024

To approve the Governance Committee report as presented.

Moved by: Marral Meadows

Seconded by: Tammy Knuttila

ALL IN FAVOR

CARRIED

B) Finance Committee – committee is scheduled to meet in March

C) Quality & Service Delivery – committee will meet in April

D) Communications and Strategic Planning

Caroline reviewed the report on the latest Committee activities.

1. Staffing Strategy
 - Nothing new to report
2. Communication Strategy
 - Weekly Facebook posts will focus on governance restructure and Ministry interest
 - Newsletter updates will focus on Ministry interest and support
 - LDHH website – seeking a second quote for website updates
3. Fundraising Strategy
 - Met with Friends of the Heritage Home – FOHH not interested in collaborating on sponsorship initiatives, would like to have LDHH continue to issue tax receipts on behalf of FOHH, will not be doing the Carnival again but willing to support the pancake breakfast and share resource materials
4. Visioning Strategy
 - Minister McLeod, Chief of Staff Elias Nelson and Blaine McLeod will be meeting with committee and administrator and touring the Home on March 22nd

Motion:

17-2024

To accept the Communications & Strategic Planning Committee Report as presented.

Moved by: Caroline Hoffart

Seconded by: Lesley Crossman

ALL IN FAVOR

CARRIED

9. BOARD FORUM

10. NEW BUSINESS

A) Scarecrow Festival/Friends of the Heritage Home – the Board does not have the resources to take on the Carnival. Will share the idea with the Lions on March 6th. The Finance Committee will discuss the financial matters brought forward by the committee and make recommendations to the Board at the March meeting. LDHH will continue to have a presence with a booth at the Scarecrow Festival.

B) Governance Structure going forward – discussion re: Board recommending an option to members at the February 28th meeting. No – not enough information to make any recommendation. Purpose of the meeting is to share information and ask questions. Councils will make their own decision and advise us by March 22

C) Municipal Partner Meeting logistics – All materials have gone out to municipal partners. Byron will do introductions and give brief overview and open the floor to questions. The Town/RM of Lumsden are providing the equipment to facilitate virtual attendance. Byron will draft a summary agenda and send out to Board on February 27th.

11. IN-CAMERA SESSION:

12. ADJOURNMENT AND NEXT BOARD MEETING:

The next Regular Board meeting will be Monday, March 25, 2024 @ 7:00 via ZOOM.

Meeting adjourned at 9:00 pm.

05-03-24

Date



CHAIRPERSON



SECRETARY TO THE BOARD – Sara Cox